

DIGGIT GRAPHICS  
8 HITT ST. STE. A COLUMBIA, MO 65201  
573-442-0205

NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_  
PRESENT ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
Other names under which you have worked (Maiden) \_\_\_\_\_

Are you a citizen or authorized to work in the U.S. on an unrestricted basis? Yes No

Can you, after employment, submit:

Proof of your legal right to work in the U.S. Yes No

Have you ever been convicted of a felony? Yes No

If yes, please give the date, location, and description of your cases. \_\_\_\_\_

In case of emergency please call:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Work phone \_\_\_\_\_ Business Phone \_\_\_\_\_

POSITION DESIRED \_\_\_\_\_

Positions) applied for \_\_\_\_\_

Only those final candidates will be contacted.

Delivery position only: Are you over 25 years of age? Yes No

Specify: Full time \_\_\_\_\_ Part time \_\_\_\_\_ Please Circle: Permanent/ Temporary/ Holiday

Days and Hours Preferred \_\_\_\_\_

Are you willing to work overtime? Yes \_\_\_\_\_ No \_\_\_\_\_

If an offer is extended, when would you be available to start? \_\_\_\_\_

Do you have a reliable method of transportation to use if you are hired to work here? Yes No

For delivery only: Car year \_\_\_\_\_ Make \_\_\_\_\_

EMPLOYMENT HISTORY (Must be completed in full)

Are you presently employed? Yes No

May we contact your present employer? Yes No

List on Page 2 your work experience beginning with most recent job.



From \_\_\_\_\_ To \_\_\_\_\_ Name and Address of Employer Job Title and Duties  
 \_\_\_\_\_  
 Mo./Yr. Mo./Yr. Name \_\_\_\_\_  
 \_\_\_\_\_ Address \_\_\_\_\_  
 Starting Ending City \_\_\_\_\_ State \_\_\_\_\_  
 Salary Salary Supervisor \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 \_\_\_\_\_ Phone \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Name and Address of Employer Job Title and Duties  
 \_\_\_\_\_  
 Mo./Yr. Mo./Yr. Name \_\_\_\_\_  
 \_\_\_\_\_ Address \_\_\_\_\_  
 Starting Ending City \_\_\_\_\_ State \_\_\_\_\_  
 Salary Salary Supervisor \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 \_\_\_\_\_ Phone \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Name and Address of Employer Job Title and Duties  
 \_\_\_\_\_  
 Mo./Yr. Mo./Yr. Name \_\_\_\_\_  
 \_\_\_\_\_ Address \_\_\_\_\_  
 Starting Ending City \_\_\_\_\_ State \_\_\_\_\_  
 Salary Salary Supervisor \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 \_\_\_\_\_ Phone \_\_\_\_\_

**EDUCATION AND TRAINING**

Name of school and address	No. of years	Course or Major	Diploma/Degree
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**Membership in Organizations:**

**Do you have any prior experience in the field you are applying for?**

**REFERENCES (Please do not list relatives).**

Name and Occupation	Address	Phone	Relationship
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**Do you speak any language other than English? Yes No Please Describe**

**USE SPACE BELOW FOR ANY ADDITIONAL INFORMATION NECESSARY TO DESCRIBE YOUR FULL QUALIFICATIONS:**

**I hereby certify that the answers to the fore going questions are true to the best of my knowledge and agree to have any of the statements checked by Diggitt Graphics unless I have indicated to the contrary. I understand that any omission, misrepresentation or falsification can be grounds for refusal of employment. I further understand that, if employed, any false statements or misrepresentations herein or in conjunction with the application process may be cause for dismissal.**

**Applicant's signature \_\_\_\_\_ Date. \_\_\_\_\_**